2019-20 Financial Aid Next Steps Checklist

Law Students

Once you receive your award letter, there are additional steps you must take to receive your aid. (Please note that not all of these steps may apply to you.)

☐ June: Estimate your bill.
   Utilize the Estimated Billing Worksheet to help you determine your University bill each semester. Once you have an idea of how much you will owe DU, you can determine how much you need to borrow in loan funding.

☐ By July 1st: Accept or decline your awards.
   1. Log into PioneerWeb at https://pioneerweb.du.edu. (If this is your first time logging in, your password will be your 6-digit birthday in the MMDDYY format.)
   2. Click on the Student tab.
   3. Click on View and Accept Award Offer in the “Financial Aid Awards” box.
   4. Select the 2019-2020 Aid Year.
   5. Click on the Terms and Conditions tab, review and click “Accept.”
   6. Click on the Accept Award Offer tab.
      a. Choose Accept or Decline in the drop-down box next to each award.
      b. If you wish to only accept a portion of a loan, type that amount in the “Accept Partial Amount” box. (Remember that any amount you accept will be split evenly over your terms of enrollment—ie. fall, winter and spring quarters.)
   7. Click “Submit Decision.”

☐ By July 15th: If you accepted a loan, complete loan requirements.
   Learn more about available student loans on our website.

   If you accepted a Direct unsubsidized loan, and you are a first-time borrower at DU, sign into https://StudentLoans.gov using your FSA ID. Then:
   1. Complete entrance counseling and
   2. Complete a Master Promissory Note, or MPN.
      (Links to both of these items are on the homepage after you log in.)

   If you accepted a Graduate PLUS loan, remember that this is not guaranteed funding; you must pass a credit check in order to receive this loan. To secure this loan:
   1. Sign into https://StudentLoans.gov. Then,
   2. Complete a Master Promissory Note, or MPN.
      (The link is on the homepage after you log in.)

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By August 1st: Sign up for a payment plan (optional).
DU offers a no-interest payment plan that may help you cover a portion of your bill. Utilizing this plan will reduce the amount you may need to borrow in loan funding. Learn more at www.du.edu/bursar/payments/payment-plans.

By August 1st: Sign up for direct deposit (optional).
If your financial aid—including loans—is more than the total of your charges, you will receive a refund from the Bursar’s office. To expedite the receipt of your refund, we recommend setting up direct deposit. To do so:
2. Click on the Student tab.
3. Click on Direct Deposit Info in the “My Statement / Payment” box.

Learn more about disbursement and refunds on our website.

By August 1st: Accept or waive health insurance (optional).
Most students are automatically enrolled in the Student Health Insurance Program. If you are covered by another health insurance plan, you may waive participation in this program. To either accept or waive DU’s health insurance:
2. Click on the Student tab.
3. Click on Accept/Waive Health Insurance in the “Advising and Registration Tools” box.

Learn more at www.du.edu/bursar/health-insurance.